CANADA

PROVINCE OF QUEBEC SUPERIOR COURT

District:

File no.:

Plaintiff

v.

 Defendant

|  |
| --- |
| **JOINT MANAGEMENT DOCUMENT – FAMILY DIVISION****Superior Court – Quebec Division****(Cases of MORE than 3 hours)** |

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| --- |
| **COUNSELS FOR THE PARTIES AGREE AS FOLLOWS:** |
|  | 1. **Nature of the application to be heard**

[ ]  originating applications, for:                                                                                  [ ]  amending applications, for:                                                                                   |
|  | 1. **Matters in dispute** (the two parties must indicate all matters in dispute)
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|  |

|  |  |  |
| --- | --- | --- |
| [ ]   Child custody / Parental time | [ ]   Access rights / Parental time | [ ]   Parental authority |
| [ ]   Child support | [ ]   Special expenses  | [ ]   Income of the other party |
| [ ]   Children’s income | [ ]   Hardship (or undue hardship) | [ ]   Arrears |
| [ ]   Spousal support | [ ]   Provision for costs | [ ]   International abduction |
| [ ]   Partition of patrimonial rights  (*de facto* spouses) | [ ]   Indivision (*de facto* spouses) | [ ]   Monetary claims (*de facto* spouses) |
| [ ]   Moving | [ ]   School choice | [ ]   Contacts |
| [ ]   Grandparents’ access rights | [ ]   Other:  |  |
| [ ]   Contempt of court (must be heard separately by another judge) |

 |
|  | 1. **Consideration of the private dispute prevention and resolution processes**

 (description of the steps taken prior to the filing of legal proceedings)                                                                                                                                    |
|  | 1. **Inventory of documents on file**

|  |  |  |
| --- | --- | --- |
| **Any application:**  | **Plaintiff** | **Defendant** |
| Criminal conditions binding the parties |  |  |
| DYP judgment or voluntary measures |  |  |
| Judgment of another court |  |  |
| Proof of notification to DYP (if parental authority application) |  |  |
| **Child support:** | **Plaintiff** | **Defendant** |
| Statement (under 444 *C.C.P.*) |  |  |
| Up-to-date proof of income (e.g. the last three pay statements or cumulative pay statements, employment insurance benefits, last resort benefits or list of income and expenses if self-employed) |  |  |
| Provincial tax return (last year) (*federal return if federal tables*) |  |  |
| Provincial notice of assessment (last year) (*federal notice if federal tables*) |  |  |
| Schedule I (including summary(s) of net custodial fees / special expenses / tuition fees if applicable) |  |  |
| Quick calculation (*if federal tables*) |  |  |
| Proof of notification to the child of full age |  |  |
| Schedule III (if desired for child of full age pursuing studies) |  |  |
| Up-to-date proof of income of the child of full age pursuing studies |  |  |
| Affidavit justifying the impossibility of providing one of these documents |  |  |
| Certification of attendance at a parenting information session (417 *C.C.P.*) (except if the child is of full age) |  |  |
| **Spousal support:** | **Plaintiff** | **Defendant** |
| Statement (under 444 *C.C.P.*) |  |  |
| Schedule III ( statement of income and expenses & balance sheet, and supporting documents) |  |  |
| Up-to-date proof of income (e.g. the last three pay statements or cumulative pay statements, employment insurance benefits, last resort benefits or list of income and expenses if self-employed) |  |  |
| Provincial tax return (last year) |  |  |
| Provincial notice of assessment |  |  |
| Affidavit justifying the impossibility of providing one of these documents |  |  |
| Certification of attendance at a parenting information session (417 *C.C.P.*) (except if the child is of full age) |  |  |
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| --- | --- | --- |
| **Partition of patrimonial rights** **(*de facto* spouses):** | **Plaintiff** | **Defendant** |
| Certification of attendance at a parenting information session (417 *C.C.P.*) (except if the child is of full age) |  |  |
| **Indivision:** | **Plaintiff** | **Defendant** |
| Municipal assessment |  |  |
| Appraisal report by a chartered appraiser |  |  |
| Renovation invoices |  |  |
| Maintenance invoices |  |  |
| Mortgage payments |  |  |
| Municipal taxes |  |  |
| School taxes |  |  |
| Indemnity for the reduction of the enjoyment of the premises |  |  |
| Movable property (invoices) |  |  |
| Others:  |  |  |
|  |  |  |
| **Partition of movable property:** | **Plaintiff** | **Defendant** |
| Invoices |  |  |
| Transaction or bank statement |  |  |
| Others:  |  |  |
|  |  |  |
| **Monetary claims (debt sharing):** | **Plaintiff** | **Defendant** |
| Invoices |  |  |
| Transaction or bank statement |  |  |
| Others:  |  |  |
|  |  |  |

1. **Dates of notification of the applications to be heard**

a) Plaintiff:                20     b) Defendant:                20      |
|  | 1. **Provisional (or safeguard) orders issued**

[ ]  none were pronounced[ ]  they are no longer in effect[ ]  they are still in force, namely:(date, judge, conclusion)                                                                                                                                   |
|  | 1. **Admissions (102 *C.C.P.*)**

|  |  |  |
| --- | --- | --- |
| **Subject** | **Plaintiff** | **Defendant** |
| Income of the other party |  |  |
| Income of the child of full age pursuing studies |  |  |
| Childcare expenses |  |  |
| Medical expenses |  |  |
| Tuition fees |  |  |
| Child Support |  |  |
| Derogation from Child support rules |  |  |
| Arrears |  |  |
| Value of the building |  |  |
| Others (please specify):  |  |  |

 |
|  | 1. **Affidavits in lieu of testimony (292 *C.C.P.*)**

[ ]  none are produced[ ]  yes, by Plaintiff, namely:                                                                                            [ ]  yes, by Defendant, namely:                                                                                             |
|  | 1. **Expert reports on file**
2. psychosocial assessment on file: no [ ]  yes [ ]

the report, dated                20     , is signed by                     the assessment is contested: no [ ]  yes [ ]  : [ ]  by Plaintiff [ ]  by Defendantthe expert must be summoned to court: no [ ]  yes [ ] 1. other expert reports on file: no [ ]  yes [ ]

[ ]  by Plaintiff:name of the expert:                      field:                     the report is contested by Defendant: no [ ]  yes [ ] [ ]  by Defendant:name of the expert:                      field:                     the report is contested by Plainitff: no [ ]  yes [ ]  |
|  | 1. **Deposition transcripts (227 *C.C.P.*)**

[ ]  no transcript is produced[ ]  yes, by Plaintiff                                                    (name of the witness and date)                                                    [ ]  yes, by Defendant                                                    (name of the witness and date)                                                     |
|  | 1. **Legal costs (339 *C.C.P.*) Predictable costs**

|  |  |  |
| --- | --- | --- |
| Total expert fees: | for Plaintiff: |            |
|   | for Defendant: |            |
| Total cost of the others legal costs: | for Plaintiff: |            |
|   | for Defendant: |            |

 |
|  | 1. **Witnesses at trial**

a) the children:[ ]  no child will be heard[ ]  these will be heard:

|  |  |  |  |
| --- | --- | --- | --- |
| **Child** | **Age** | **Subject of the testimony** | **Length** |
|  |  |  |      h |
|  |  |  |      h |
|  |  |  |      h |

[ ]  children are not represented by counsel[ ]  they are represented by Mtre.                                |
|  | b) the other witnesses, for Plaintiff:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of the witness** | **Subject of the testimony** | **Length****examination** | **Length****cross-****examination** | **Counsel for the child** |
|  |  |      h |      h |      h |
|  |  |      h |      h |      h |
|  |  |      h |      h |      h |
|  |  |      h |      h |      h |
|  |  |      h |      h |      h |
|  | **total length** | **h** | **h** | **h** |
| **Total** of  ordinary witnesses and  experts, in demand |  |

1. the other witnesses, for Defendant:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of the witness** | **Subject of the testimony** | **Length****examination** | **Length****cross-****examination** | **Counsel for the child** |
|  |  |      h |      h |      h |
|  |  |      h |      h |      h |
|  |  |      h |      h |      h |
|  |  |      h |      h |      h |
|  |  |      h |      h |      h |
|  | **total length** | **h** | **h** |      **h** |
| **Total** of  ordinary witnesses and  experts, in defence |  |

1. a party or witness is detained: [ ]   no [ ]   yes

namely:                               1. a witness or witnesses shall speak in [ ]  English

 [ ]  other:                     1. an interpreter will be required for one [ ]  no

 of the witnesses:  [ ]  yes, in                     1. a specific technology will be required: [ ]  no [ ]  yes

(videoconference, dome, projector and screen, etc.)namely:                                |
|  |  |
|  | 1. **The length of the trial**

a) evidence by Plaintiff, including cross-examination:            hb) evidence by Defendant, including cross-examination:           hc) evidence by counsel for the child, including cross-examination:           hd) closing arguments by Plaintiff:            he) closing arguments by Defendant:            hf) closing arguments by counsel for the child:           hg) **total length:** **h** |
|  | 1. **The case is ready to be heard**

[ ]  by Plaintiff [ ]  by Defendant  |
|  | 1. **A settlement conference (161 *C.C.P.*)**

[ ]  is not considered[ ]  is an option being considered by the parties[ ]  will be requested by the parties in the near future[ ]  is to take place on           20     **.** |
|  | **The undersigned attorneys agree that the information entered in this management form be homologated by the Court.**Signed on                     20     **Mtre.** **Mtre.** **Counsel for Plaintiff Counsel for Defendant****Mtre.****Counsel for the child**  |
|  |  |