



## *SUPERIOR COURT OF QUÉBEC*

Montreal, October 15, 2007

### NOTICE TO MEMBERS OF THE BAR

#### SUPERIOR COURT – MONTREAL DIVISION

### **UNCONTESTED MOTIONS TO EXTEND THE DELAY FOR INSCRIPTION**

Please be advised that, as of November 5, 2007, uncontested Motions to Extend the Delay for inscription may be presented by means of a conference call.

These motions will be heard on Mondays and Tuesdays from 2:15 p.m. to 4:30 p.m., at fifteen minute intervals. As such, up to nine time slots will be available each afternoon.

The presiding judge will sit in Room 2.13 with a court clerk, who will prepare the minutes of hearing. The digital recording system will be in operation to record the proceedings.

The procedure for using this option is the following :

1. Call 514-393-2322 to schedule a date and time for the hearing, as well as to obtain the eight-digit conference identification number;
2. Annex to the motion a Notice of Presentation indicating the appropriate information, i.e. the telephone number to connect to the conference (514-393-6533) and the eight-digit conference identification number previously obtained from the Court;
3. Annex, as well, a new draft Agreement as to the Conduct of the Proceeding signed by all the parties;
4. The motion and annexed documents, along with proof of service, must be filed at the office of the Court (Room 1.156) at least two (2) clear days before the scheduled date of hearing;
5. On the day of the hearing, approximately ten (10) minutes before the scheduled time, the attorneys must call 514-393-6533 and choose option #1 (Participer à une teleconference) and then enter the eight-digit conference identification number. While waiting for the judge to come on the line, the attorneys will be able to speak together;
6. When the judge is ready to hear the case, he will come onto the line. Note that it will not be possible for the Court to inform the waiting attorneys of any unexpected delay to the beginning of the hearing;
7. At the beginning of the hearing, the court clerk will invite the attorneys to identify themselves in the same order that their clients' names appear on the Motion to Institute Proceedings.

Thereafter, the attorney will make their representations in the usual order, or in accordance with the presiding judge's instruction.

In order to identify the person speaking, the attorneys should state their names each time they intervene.

*Postponement of a case*

Should one of the attorneys not be on the line at the time the judge is ready to begin the hearing, and where the judge requires that all attorneys be present, the case may be suspended. The attorney who is present will then be requested to contact the missing attorney in order to include him in the call.

The court clerk will put the suspended case on hold and may, at the judge's request, call the next case. Once that case is completed, the clerk will return to the suspended case. Should the missing attorney still not be available, the judge will issue whatever orders he deems appropriate.

ANDRÉ WERY,  
Associate Chief Justice