**NOTICE OF PRESENTATION in division of practice**

**(Family matters)**

(Article 411 *C.c.p..*)

# CALLING OF THE PROVISIONAL ROLL BY CONFERENCE CALL

**please note** that a calling of the provisional roll by conference call is scheduled on \_\_\_\_\_\_\_\_\_**20\_\_ at 1:15 pm.**

During the call, is the file is complete, you must announce the requested time for the presentation of the proceedings to be heard by the Court the next day, in accordance with the directive of the coordinating judge for the Superior Court of the district of Abitibi (Amos and North of Quebec).

To access the virtual audience for the calling of the provisional roll, you must join the Teams virtual conference room five (5) minutes before the scheduled time by dialing **1-833-450-1741,** followed by the conference accessnumber **122 466 081#**. The calling for the provisional roll will be presided by the special clerk for the Superior Court.

# PRESENTATION of the application

**TAKE NOTICE** that following the calling of the provisional roll, the Application, if not postponed, will be presented in room \_\_\_\_\_\_ of Amos Courthouse (891, 3rd West Street, Amos, Quebec), on \_\_\_\_\_\_\_\_\_\_\_**20\_\_ at** **9 :00 AM** or as soon as counsel can be heard.

If the audience is heard in a virtual audience room, the link to access to the virtual audience room is the following: (indicate here the TEAMS reduced link corresponding to the family practice room and the telephone and conference number of the virtual room)

# DEFAULT TO BE PRESENT at the calling of the provisional roll by conference call

**take notice** that if you want to contest the application, you must participate to the calling of the provisional roll by conference call. Otherwise, a judgement may be rendered against you at the time of the presentation of the application, without further notice or delay.

# CONTESTATION OF THE APPLICATION

**take notice** that in order to put the file in order and to contest the application, you must have notified the undersigned attorneys and files in the Court’s file, at least five (5) days before this date:

* the child support determination form (Schedule 1);
* your provincial income declaration and notice of assessment for the precedent year;
* three (3) recent pay stubs;
* any other document that can be used to determine your total income for the current year.

You must also provide a statement duly signed by you under section 444 C.p.c. and the certificate of your participation to the parenting session.

# DEFAULT TO BE PRESENT AT THE DATE OF THE HEARING FIXED DURING THE CALLING OF THE PROVISIONAL ROLL BY CONFERENCE CALL

**TAKE NOTICE** that if you are not present at the Court at the date of the hearing fixed during the calling of the provisional roll, a judgment may be rendered against you without further notice or delay.

# OBLIGATIONS

## Collaboration

**TAKE NOTICE** of your obligation to co-operate with the other party and, among others, to keep each other informed at all times of the facts and elements conductive to a fair debate, to make sure that relevant evidence is preserved (art. 20 C.c.p.).

## Prevention and resolution process

**TAKE NOTICE** that the parties must consider private prevention and resolution processes before referring their dispute to the Court, such as negotiation, mediation and arbitration, in which the parties call on a third person to assist them (art. 2 C.c.p.).

# PLEASE ACT ACCORDINGLY.

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| \_\_\_\_\_\_\_\_\_\_\_, this\_\_\_\_\_\_\_\_\_\_\_\_ of 20\_\_\_\_\_\_. |
| Me Lawyer for the Email : Phone :  |