

SUPERIOR COURT – District of Montreal

REQUEST FOR A HEARING IN CIVIL MATTERS FORM

Court file number: 500 - _____

IMPORTANT: Only one form per file must be sent per date of presentation on the roll, and a new form per file must be sent for each new date of presentation. The party that initiated the application submitted to the court (or the first to be notified if there is more than one application to be presented on the same day) must fill out all sections of this form and attach it to an email message sent to the address: cour-pratique.216@justice.gouv.qc.ca with a copy of the email sent c.c. to the adverse party only between 8:00 a.m. and 12:30 p.m. the last working day before the date of presentation.

1

Proceeding(s) on the roll of _____ in Courtroom 2.16
(date)

Uncontested application(s)

Contested application(s)

[check all that apply]

- Quashing of seizure/stay of execution
- Case management notice
- Suretyship for costs
- Cease representing/Substitution of attorney
Trial set for: _____
- Disclosure of documents
- Communication of exhibits/particulars
- Request for special case management
- Fixing a case protocol
- Injunction
- Exception to dismiss
- Consolidation/separation of proceedings
- Application to amend a pleading
- Declinatory exception
- Objections

- Contempt of court
- Extension of a subpoena
- Renewal of safeguard/interim order
- Relief from default
Nature of default: _____
- Postponement of hearing scheduled in 2.08 or 15.07
on _____
- Contested postponement
- Revocation of judgment
- Extension of a time limit
Number of previous extensions: _____
Modified Case Protocol attached herewith: Yes No
Are you asking to be exempt from filing one?
Explain briefly: _____
- Suspension of proceedings
Number of previous suspensions: _____
- Other _____

Specify those that are contested: _____

2

Time required for submissions for all proceedings on the roll

Duration: Plaintiff/applicant: _____ Defence: _____ Other: _____

Reading time: _____ TOTAL DURATION: _____

3

Contact information of the attorneys
making representations before the Court

Name of attorney: _____
Name of party represented _____
Telephone (direct): _____
Cell: _____
Email: _____

Name of attorney: _____
Name of party represented _____
Telephone (direct): _____
Cell: _____
Email: _____

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Email: _____

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Name of party represented _____
Telephone (direct): _____
Cell: _____
Email: _____

4

Contact information of unrepresented parties

Name of party: _____
Telephone (direct): _____
Cell: _____
Email: _____

Name of party: _____
Telephone (direct): _____
Cell: _____
Email: _____

5

Previous settlement attempts

Have you attempted to settle the application(s)?

yes no

6**Filing of documents**

I certify that all of the proceedings, exhibits, affidavits, and other documents required were filed at the court office at least two working days before the date of presentation yes no

I certify that the documents authorized in the Revised Communiqué have been transmitted to production-tardive.civil.cs@judex.qc.ca yes no n/a

I certify that an authorization from the court will be sought to send documents to production-tardive.civil.cs@judex.qc.ca yes no n/a

7**Confirmation**

By checking the box that follows, I, _____, confirm that I have obtained the adverse name of attorney responsible for the file party's consent to submit this form, his or her time required for submissions, and the other information above.

If the adverse party's consent was not obtained, please set out the reasons:

8**Authorization to proceed in person**

Who is making the request: _____

Set out the reasons justifying attendance in person:
